

Supplementary Committee Agenda



**Epping Forest
District Council**

Cabinet Monday, 19th May, 2014

Place: Council Chamber
Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services: Gary Woodhall
(The Directorate of Governance)
Tel: 01992 564470
Email: democraticservices@eppingforestdc.gov.uk

5. APPOINTMENT OF NEW WASTE MANAGEMENT SERVICE PROVIDER

(Environment Portfolio Holder) To note the following additional information for the Risk Management section when considering the report:

(6) Once the Cabinet makes the appointment decision, and call in has elapsed, a standstill period known as the "Alcatel" period has to be implemented. This requires that no action is taken for a 10 calendar day period after the decision is actionable, to enable any of the bidders who have participated throughout the entire process, to mount a challenge to the decision, before a contract is signed. The Council is required to send a very detailed letter to each of the participating bidders setting out why they were unsuccessful, providing their assessments scores (where applicable) plus a narrative on the relative advantages of the successful bid over their own. Should an unsuccessful bidder mount a challenge, this would cause a delay in the appointment and mobilisation period. The procurement process has been transparent throughout and all bidders have been aware of how the Council was undertaking the assessment process. Eight of the bidders have been through at least one phase of competitive dialogue, and the final four went through two full stages of competitive dialogue.

This page is intentionally left blank